



Danville Area  
Community College

# Office of Instruction

Wednesday, November 13, 2019 at 9:00 a.m.

Laura Lee Room, Lincoln Hall

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Present: Dave Kietzmann, Maggie Hoover, McKenna Allison, Laura Williams, Carla Boyd, Karla Coon, Laura Hensgen, Timothy Morgan, Janet Ingargiola, Stephanie Yates, Mark Barnes, Bob Mattson, Nick Chatterton, Dr. Penny McConnell, Terri Cummings, Carol Nichols and Rebecca Doss

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Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending. He started a discussion regarding forming a Dual Credit committee. It was decided that the Dual Credit Committee members will be Dave Kietzmann, Kathy Sturgeon, Dr. Penny McConnell, Terri Cummings, Laura Williams, Stacy Ehmen, Timothy Morgan and Tammy Betancourt. Dave Kietzmann asked Bob Mattson for data regarding how many high school students attend DACC after graduation if they are taught by High School Faculty versus DACC Faculty. Dave Kietzmann started a discussion regarding prerequisites.

Terri Cummings reported that she is attending an ICCATT meeting today. She announced that a grant was received for the Welding program.

Dr. Penny McConnell reported that she is scheduled to meet with a representative from Covington High School regarding Criminal Justice courses. She announced that Senator Bennett is scheduled to deliver dictionaries collected for the Department of Corrections this Friday, November 15, 2020.

Nick Chatterton reported that the last day for College Express attendance is December 9, 2019 and that they have had their first snow cancellation this year. He provided an overview of the College Express class cancellation process. A discussion ensued regarding eLearning days.

Bob Mattson reported that enrollment for fall is steady and that spring 2020 enrollment is slow but up at this time. He stated that he should hear news today or tomorrow regarding the approval of the Public Health Medical Billing certificate.

Mark Barnes reported that the DACC Basketball games are now on channel 5; the eSports and network equipment is ordered; and the new firewall is installed and running. He is currently working with Unified on the mobile app and a single sign on for Blackboard.

Stephanie Yates provided updates on multiple Corporate Education trainings. She stated that there is a lot of interest in the Reasonable Suspicion with Concern about Legalized Marijuana/Cannabis class.

Janet Ingargiola is working on audits and participation agreement updates.

Laura Hensgen reported that the tabloid is finished and ready for print. She is working on promos for channel 5.

Karla Coon reported that the tabloid for Hoopston is finished and ready for print. She provided an update regarding CNA classes and noted that the instructors are now trained to teach CPR as well. She stated that the new CPR equipment arrived.

Carla Boyd reported that she is attending the Illinois Community College Diversity meeting this week. She is representing DACC at the Women's Leadership Success in Higher Education in Boston, Massachusetts from November 17 – 21, 2019.

Carol Nichols shared information regarding the Evening with Catherine Johns & Girls Night Out Vendor Fair at the Fischer Theatre scheduled for November 18, 2019 at 6:00 p.m.

Stephane Potts reported that all students who register for classes are also registered for online orientation to prepare for eLearning days.

Laura Williams reported that the CNA Advisory meeting is later today. She attended a productive meeting with Meade Park to discuss ways that DACC can partner with them. They were excited about partnering with DACC and shared several ideas.

McKenna Allison reported that Senator Bennett is delivering 100 dictionaries this Friday, November 15, 2019 for the Department of Corrections. She announced that the Department of Corrections graduation is scheduled for December 18, 2019 at 1:00 p.m. and that Senator Bennett plans to attend the ceremony. She is researching the possibility of offering internship classes to some of the students at the Department of Corrections and asked for assistance.

Maggie Hoover shared information from yesterday's Blackboard presentation and stated that it was very informative.

The meeting adjourned 9:44 a.m.

Minutes recorded by Rebecca Doss