



Office of Instruction

Wednesday, August 7, 2019 at 9:00 a.m.

Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Maggie Hoover, Lara Conklin, Stacy Ehmen, Carol Nichols, Stephane Potts, Timothy Morgan, Karla Coon, Ana Nasser, Bob Mattson, Nick Catlett, Mark Barnes, Brian Hensgen, Terri Cummings, Dr. Penny McConnell, Brittany Woodworth, Stephanie Yates, Nick Chatterton and Rebecca Doss

Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending. He provided an update regarding In-service next week.

Nick Chatterton reported that VVEDS is preparing for the fall semester and receiving new enrollments.

Maggie Hoover reported that she is scheduled to work with a few of the new part-time faculty members in Hoopeston.

Lara Conklin reported that the enrollment marketing prompt should arrive in mailboxes this week and hopes that it will encourage some new enrollment. She stated that DACC attended the Georgetown Fair.

Stacy Ehmen reported that the DACC Recruiting department attended the Georgetown Fair last night and that WITY 99.5 Radio set-up a tent for DACC to use next to them. She suggested that DACC provide a couple of peer tutors at Georgetown to help students with online courses. She stated that there is an interest for the GED program at Georgetown. Stacy provided an update regarding recruitment at Hoopeston High School.

Carol Nichols attended a Workplace Stability Workshop.

Stephane Potts reported that interviews for a new advisor is completed and that a recommendation will be made soon. She provided an update regarding Franklin University and Greenville College representatives that visit DACC. She is working on preparations for fall semester.

Timothy Morgan reported that diplomas for summer graduates will be sent out this week and that the Registration office started to receive Dual Credit enrollments.

Karla Coon reported that she will attend the Hoopeston registration night and provided an update regarding the Nature of Teaching class that is scheduled for Hoopeston. She stated that she contacted the bookstore regarding the Included books and how they are listed on the website. She thanked Maggie Hoover for being available to help students at Hoopeston.

Ana Nasser reported that the CDC classes are full and that the DACC Diversity team is planning a blood drive in the near future. She attended the Mental Health & First Aid seminar and encouraged everyone to attend it in the future. She thanked DACC for issuing the Hispanic unity statement on their website and noted that it means a lot to her.

Bob Mattson reported that enrollment is still down at this time. He will provide a CCSSE update next Thursday at In-service.

Brittany Woodworth provided an update regarding Vermilion County Works and some training opportunities coming up. She will attend the Global Leadership Summit.

Stephanie Yates provided an overview regarding the trainings conducted this past week. She is scheduled to meet with Dr. Gingold this week regarding possible new training opportunities.

Nick Catlett reported that 133 veterans attended DACC during the FY19 and brought approximately \$240,000 in state funds. He is working on a ResCare hiring event.

Mark Barnes reported that all the old equipment was removed from the AV department and that new network lines will be installed. He stated that the AutoCAD and Cisco labs have been divided into two rooms. He is working on a bid for lighting improvements for Bremer Theatre and the Wi-Fi upgrade.

Brian Hensgen reported that he toured Watchfire with RJ Rowland last week regarding a possible opportunity to provide training in aluminum welding. He announced that September 7, 2019 is the 2nd Sealing and Expungement Summit with 85 applicants at this time; the DACC Employee Picnic on September 7, 2019; and the Department of Corrections testing scheduled on August 20, 2019 with approximately 175 applicants at this time.

Terri Cummings reported that the Cisco room was divided into two rooms and thanked the maintenance team for all their hard work. She is working on preparations for fall semester and ordering books for the classes at the Department of Corrections. She provided an update regarding ICAT. Dave Kietzmann asked Terri Cummings to contact the DOC Director and invite her to in-service.

Dr. Penny McConnell provided updates regarding Liberal Arts dual enrollment instructors and the progress of eSports. She stated that the library is closed and that the Library of Congress conversion is ongoing with an approximate completion date of September 30, 2019. She shared that Dr. Jonathan Wade will attend the Global Leadership Summit.

The meeting adjourned 10:01 a.m.

Minutes recorded by Rebecca Doss