



Danville Area
Community College

Office of Instruction

Wednesday, July 31, 2019 at 9:00 a.m.

Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Nick Chatterton, Maggie Hoover, Lara Conklin, Stacy Ehmen, Brian Hensgen, Stephane Potts, Carla Boyd, Timothy Morgan, Wes Brown, Karla Coon, Dr. Penny McConnell, Janet Ingargiola, Nick Catlett, Mark Barnes, Bob Mattson, Stephanie Yates, Brittany Woodworth and Rebecca Doss

Introduction of new Members and Guests: Karla Coon introduced Robert Richardson, Superintendent and Mark Eighner, Business Manager / Transportation Director from Hoopeston Area School District #11. Mr. Richardson thanked everyone for the invitation.

Dave Kietzmann welcomed and thanked everyone for attending.

Nick Chatterton provided an overview of the College Express program and stated that it operates with approximately 450-480 high school juniors and seniors.

Maggie Hoover reported that she will be in Hoopeston next week to provide Blackboard training for new faculty.

Laura Conklin reported that the Marketing department is scheduled to attend the Georgetown Fair.

Stacy Ehmen provided an overview of Student Services. She is updating the DACC Student Handbook.

Brian Hensgen provided an overview of the American Job Center. He announced that DACC will host a Golf Tournament at the Danville Country club on October 4, 2019 and October 5, 2019 to support the NJCAA Basketball Tournament.

Stephane Potts provided an overview of the Counseling and Advisement department.

Carla Boyd reported that she is working with Erica Harris on the Mentoring program.

Timothy Morgan provided an overview of the Admissions, Registration and Records department.

West Brown provided an overview of the Middle College program.

Karla Coon provided an update regarding the Hoopeston Higher Learning Center and stated that the Health Occupation Instructor position is filled. She will attend the Hoopeston High School registration next week.

Dr. Penny McConnell provided an overview of the Liberal Arts department. She announced that there is a new instructor starting at Hoopeston this fall. She stated that College Express is very important and that we welcome Hoopeston students to participate. She provided a tease about eSports coming to DACC.

Janet Ingargiola provided an overview of the Financial Aid department.

Nick Catlett provided an overview regarding the Career and Veteran Services department.

Mark Barnes provided an update regarding the Mobile App. He announced that a network outage is scheduled next Sunday to test a new firewall.

Bob Mattson provided an overview of the Institutional Effectiveness department and stated that DACC students are borrowing less money while attending DACC.

Stephanie Yates provided an overview of the Corporate Education department and updates on trainings. She is scheduled to meet with Watchfire regarding their AutoCAD needs. She is working with several local businesses for specialized trainings.

Brittany Woodworth provided an overview regarding Vermilion County Works. She is setting up a regional services meeting to assist with applying for regional grants.

The meeting adjourned 9:46 a.m.

Minutes recorded by Rebecca Doss