

Office of Instruction
Wednesday, April 3, 2019
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Kathy Sturgeon, Maggie Hoover, Jung Ae Merrick, Timothy Morgan, Lara Conklin, Stephane Potts, Carla Boyd, Karla Coon, Laura Hensgen, Laura Williams, David Harris, Pete Powell, Stephanie Yates, Mark Barnes, Bob Mattson, Dr. Penny McConnell, Terri Cummings, Nick Catlett, Tonya Hill and Rebecca Doss

Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending. He asked if everyone received the budget information and stressed the importance of meeting the deadlines. He stated that when solar power panels were installed on the Business and Technology Center that platforms with handrails were also installed so it could be used as a lab for students. A discussion began regarding offering general education courses at a location further south.

Terri Cummings reported that Danville Metal will be visiting the welding department today.

Dr. Penny McConnell requested the approval of a New Course Development proposal that converts the traditional African American Literature course to an online course and provided a brief overview. The New Course Development proposal was unanimously approved and will be taken to Academic Affairs next week.

Bob Mattson will attend the HLC Conference next week. He shared the UIUC Graduation Rate (3-year post junior transfer) report and provided an overview. He noted that DACC transfer students are performing consistently above average.

Mark Barnes reported that a company will be on campus to provide an internet consultation and that he will start identifying projectors that need to be replaced this summer.

Stephanie Yates provided an update regarding the various trainings that will be held on campus through the Corporate Division.

Pete Powell reported that a Driver Education class starts next week.

Nick Catlett reported that 48 employers are registered to participate with the Job Fair on April 17, 2019 at this time. He noted that the Pre-job Fair Workshop is scheduled for April 6, 2019.

Laura Williams provided an overview regarding the Money Smart Week activities that were held yesterday, April 2, 2019. She reported that Middle College students participated in Mental Health training; 16 new peer tutors will start training at the Department of Corrections next week; and that the GED/Manufacturing Path program will start in 2 weeks. Laura Williams also provided an update regarding the CNA State visit.

Laura Hensgen reported that all VITA appointments are full. She shared the handout for the Experience Tour and provided an overview. She stated that the online registration for College for Kids is going extremely well.

Karla Coon reported that the Hoopeston College for Kids program is ready to start registering but noted that it will be paper registrations. She stated that a yoga class started last night. She mentioned that the Hoopeston School Board has 3 new members and started its search for a new Superintendent. She also reported that Heritage Health is in search of a new Administrator.

Tonya Hill reported that scholarship applications are being read and evaluated at this time. She thanked everyone who is reading scholarship applications and Lara Conklin for her assistance with the Foundation Newsletter. She stated that the Capital Campaign started on April 1, 2019 and that more information will follow at a later date.

Carla Boyd is working with the Community Education department on the Experience Tour. She will be conducting presentations for the HITT students and Rad Tech students. She is scheduled to meet with Laura Williams and the Truancy Officer regarding the mindset of parents.

Stephane Potts reported that Walk-in-Wednesdays are every Wednesday in April and that the State Transfer Day is April 17, 2019.

Lara Conklin reported that the very first "You Do Not Know DACC" Facebook Live is posted and asked everyone to share the DACC posts. She announced that Sarah Van Leer is the first female to complete the DACC CNC program and that Sarah was interviewed by WCIA. The interview will air on the Friday evening news. She shared an idea that highlights students on Instagram. She is finalizing the tabloid for Community Education and stated that it is scheduled to be received in homes by May 1, 2019.

Timothy Morgan reported that registration began on Monday, April 1, 2019 and DACC Discover Days start later this month.

Maggie Hoover is working on revamping the online Success in College.

Kathy Sturgeon is working on updating the Strategic Matrix and Perkins Grant Information for the Math and Science division.

The meeting adjourned 9:42 a.m.

Minutes recorded by Rebecca Doss