

Office of Instruction
Wednesday, March 27, 2019
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Carla Boyd, Karla Coon, Terri Cummings, Stacy Ehmen, David Harris, Laura Hensgen, Maggie Hoover, Janet Ingargiola, Bob Mattson, Dr. Penny McConnell, Jung Ae Merrick, Timothy Morgan, Ana Nasser, Carol Nichols, Kathy Sturgeon and Stephanie Yates

Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending.

Kathy Sturgeon reported that furniture is being moved

Terri Cummings announced that the new welding table arrived. She provided an update regarding Project Lead the Way training.

Bob Mattson shared preliminary enrollment numbers.

Timothy Morgan reported that online registration begins on Friday.

Stacy Ehmen provided an update regarding the Bonus Course list.

Carla Boyd stated that the Pre-Job Fair Workshop is scheduled for April 6, 2019. She will be providing DACC tours for the Housing Authority.

Carol Nichols provided updates regarding the Small Business Awards and 5 pending grants. She announced that Supporting Men of Color workshop is today at 2:00.

Karla Coon provided an update regarding Hoopeston Higher Learning Center Middle College students.

Janet Ingargiola is working on the 2019-2020 set-up for financial aid and is concerned about data breaches.

Stephanie Yates reported on the Corporate Education trainings for this week.

Ana Nasser is working on a grant and student observations.

Maggie Hoover provided updates regarding Smart Thinking Up and Blackboard Course Shells. She is working with 28 instructors on Blackboard.

Dr. Penny McConnell is working on the Spring Advisories for this year.

The meeting adjourned 9:45 a.m.