

Office of Instruction
Wednesday, March 6, 2019
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Timothy Morgan, Bob Mattson, Stacy Ehmen, Stephane Potts, Karla Coon, Carol Nichols, Pete Powell, David Harris, Carla Boyd, Laura Williams, Maggie Hoover, Jung Ae Merrick, Dr. Penny McConnell, Terri Cummings, Stephanie Yates, Lara Conklin, Nick Chatterton and Rebecca Doss

Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending. He also thanked everyone for their hard work and dedication throughout the HLC Reaccreditation. During the HLC visit, a concern regarding parking safety for evening classes was brought up by students and a discussion ensued. Dave Kietzmann stated that the parking issue is being addressed. He stressed that program outlines, course outlines and syllabi must be identical and follow the approved templates.

Nick Chatterton reported that he is collecting midterm grades for College Express students and that he is presenting at the Connections Conference tomorrow.

Stephanie Yates reported that classes are going well and that most are at full capacity. She is seeking additional instructors with industry experience for the Industrial Career Pathways program. She is working with OSF Healthcare to develop a training program for their nurses.

Timothy Morgan reported the receipt of the High School Articulation surveys and that the summer/fall schedule will be pulled next week.

Bob Mattson shared the GPA statistics for students attending Illinois State University 2019 and noted that DACC transfer students do better than their peers. The average GPA for students who transferred from DACC is 3.15 and the probation, suspension or warning rate is 3%. The average GPA for students who transferred from all other community colleges is 2.93 and the probation, suspension or warning rate is 8%. The average GPA for students who transferred from 4-year colleges is 2.90 and the probation, suspension or warning rate of 9%. The average GPA for native ISU students is 3.07 and the probation, suspension or warning rate is 11%. Bob Mattson also shared the Online versus Face-to-Face Student Course Success Rates and GPA for Courses and provided an overview.

Stacy Ehmen reported that her office is officially moved and that the Bonus Course list will be distributed as soon as possible.

Stephane Potts reported that the pre-registration meeting is scheduled for March 17, 2019 and the first day to schedule a registration appointment with the Counseling and Advisement office is March 25, 2019. Online registration begins on Friday, March 29, 2019 and face-to-face registration begins on Monday, April 1, 2019. Stephanie is preparing for the Discover DACC Days and that several Indiana Colleges are requesting to attend the State Transfer Day on April 17th.

Lara Conklin reported that the Marketing department is working on the Foundation newsletter and the "Why Choose DACC?" banners. She is preparing to send letters to high school juniors in the top 20% of their class to encourage enrollment in Dual Credit classes, but needs assistance with getting student information from the schools. Stacy Ehmen suggested that Cristin Prince could assist her and that the letters be sent to students in the top 30% of their class.

Karla Coon reported that Hoopston High School requested that the DACC Hoopston Higher Learning Center provide testing for 23 students with IEP's and she is working on a plan to accommodate the request.

Carol Nichols reported that the nominations for the SBDC Awards closes on March 8, 2019.

Carla Boyd is working on the entertainment line-up for the NJCAA and asked for referrals for possible National Anthem singers.

Laura Williams reported that Middle College students will be participating in a Mental Health training event and that the evening CNA classes started.

Maggie Hoover provided an update regarding the HLC visit and a discussion ensued.

Terri Cummings reported that final preparations are being made for the Advisory Board meetings and that the Master Gardner event is this weekend at the Bremer Conference Center. She asked for approval to move forward on the New Course Development proposals for SUST 110 Natural Resource Management and SUST 155 Illinois Natural History. She provided an overview of both courses proposals. Approval was given to move forward. Terri Cummings also reported that she is scheduled to visit ThyssenKrupp to discuss job opportunities.

The meeting adjourned 10:00 a.m.

Minutes recorded by Rebecca Doss