

Office of Instruction
Wednesday, February 27, 2019
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Kathy Sturgeon, Maggie Hoover, Stacy Ehmen, Bob Mattson, Stephane Potts, Carol Nichols, Janet Ingargiola, Karla Coon, Laura Williams, David Harris, Pete Powell, Mark Barnes, Nick Catlett, Ana Nasser, Timothy Morgan, Terri Cummings, and Rebecca Doss

Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending. He stressed the importance and encouraged faculty and staff to attend the HLC meetings on March 4 and 5, 2019.

Kathy Sturgeon reported that the Health Professions and Engineering Day was a success with approximately 140 students in attendance. She is working on an electronic mentoring program for Math and Science students. She is finalizing the flyer for the Fitness Center Community Enrollment and stated that the Engineering Waiver flyer will be mailed out this week.

Maggie Hoover reported that the new curriculum guides will be uploaded to the website this week.

Ana Nasser reported that she is working on a grant and stated that the CDC is still in need of student workers. She noted that it is still a struggle to find student workers even with the increase in pay.

Stacy Ehmen thanked Timothy Morgan and the Admissions, Registration, and Records department for hosting the High School Articulation meeting yesterday. She stated that high school counselors stopped by her office to share how much they learned from it. She reported that her office is now located in Lincoln Hall room 108.

Bob Mattson reported that the General Education Core Credential will be added to Colleague by the end of today.

Stephane Potts reported that she is submitting the courses for the IAI spring review and that Dawn Nasser provided a needs assessment for a MATH 107 class.

Carol Nichols reported that the 2 new tenants at Lift Downtown Danville are using the office space more frequently. She stated that she has noticed the tenants at Lift Downtown Danville sharing ideas and networking. She is working on promoting the Start-up Weekend event.

Janet Ingargiola reported that the Financial Aid department is working on self-audits and sending out the 2019 notices.

Karla Coon reported that the American Job Center will be in Hoopeston tomorrow, February 28, 2019.

Laura Williams reported that the HSE/GED department is working on sprucing up the area and that a Credit Recovery will be offered this summer.

David Harris reported that he is working on setting a date for a Department of Corrections Graduation ceremony.

Pete Powell reported that he is preparing for the new CDL regulations.

Mark Barnes reported that he received approval for the network analysis and that he is working on preparations for the Regional Basketball Tournament and the NJCAA Tournament. He stated that the Bremer Theatre will be set up for movies for players during the NJCAA Tournament week.

Nick Catlett reported that Data Desserts and Decisions was a success with over 50 families in attendance. He stated that the Job Fair is scheduled for April 17, 2019 and that several employers have already requested a table reservation. He also reported that placement testing at the high schools is scheduled.

Timothy Morgan reported that the High School Articulation meeting went very well and thanked the Middle College student for attending and speaking at the event.

Terri Cummings thanked everyone that participated in the High School Articulation meeting. She reminded everyone that AG Day is scheduled for April 18, 2019 and shared an outline for the event. She reported that 3 DACC students will be participating in the SkillsUSA Welding competition on Friday, March 1, 2019. She also reported that Welding and Automotive departments are working with the Community Education department to offer Welding and Automotive camps this summer.

The meeting adjourned 9:31 a.m.

Minutes recorded by Rebecca Doss