

Office of Instruction
Wednesday, February 20, 2019
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Stacy Ehmen, Kathy Sturgeon, Lara Conklin, Maggie Hoover, Jung Ae Merrick, Carol Nichols, Stephanie Potts, Carla Boyd, Karla Coon, Laura Hensgen, David Harris, Bob Mattson, Mark Barnes, Nick Chatterton, Terri Cummings, Timothy Morgan, Dr. Penny McConnell, Laura Williams and Rebecca Doss

Introduction of new Members and Guests: N/A

Dave Kietzmann welcomed and thanked everyone for attending.

Terri Cummings reported that the Business & Technology Center is busy preparing for Ag Day, the DACC Car Show and the HLC visit. She noted that AG Day is scheduled for April 18, 2019 and that the keynote speaker is John Sullivan the Illinois Director of Agriculture. She stated that the Business & Technology Center is working with the Community Education Department to create a CTE College for Kids program.

Tonya Hill reported that she is visiting high schools to speak with students regarding the Foundation Scholarships. She is working on the Foundation Newsletter and announced that DACC received the Vermilion Healthcare Foundation grant.

Nick Chatterton reported that approximately 130 students are registered to attend the Health Professions and Engineering day. He is working on preparations for the High School Articulation Day.

Mark Barnes reported that it has been a busy week with AV set up for events and that the new sound system project in the Bremer Theatre is finished and sounds great.

Bob Mattson shared the Strategic Planning Student Survey findings and provided an overview. He reported that the CCSSE surveys are underway and that he is working on next year's strategic plan. He requested input for long range goals to include in next year's Strategic Plan.

Timothy Morgan reported that the Admissions and Registration department is preparing for High School Articulation on February 26, 2019. He stated that spring dual credit registration entry is almost complete.

Laura Hensgen reported that Faith and Action received a grant to assist seniors with the cost of classes and that the seniors are taking advantage of the opportunity.

Karla Coon reported that she attended the Hoopston Family Information night and that the HSE/GED class is going well. She is working on the College for Kids program for this summer and stated that it will be offered for 1 week in Hoopston this year.

Laura Williams reported that the Adult Education department is busy and that they have had a windfall with fundraising to assist students with paying for the GED test. She is working with the Marketing Department to promote the ESL classes.

Carla Boyd reported that the Diversity Team will host the Lewis Influence today in the Student Union for Black History Month and provided an overview of the event. She will be presenting at the Lions Club tomorrow regarding diversity.

Stephanie Potts reported that the Pre-registration meeting is scheduled for March 15, 2019 at 8:00 a.m. and that she is working on DACC Discover Days.

Carol Nichols reported that two vacant office spaces at The Lift Downtown have been filled.

Maggie Hoover reported that a team has been assembled to investigate the Blackboard Grades Journey tool with the goal to pilot it over the summer.

Lara Conklin reported that the college catalog was sent to print.

Kathy Sturgeon shared the Engineering Waiver advertisement, College Credit at YMCA advertisement and the Engineering Marketing survey and asked for feedback.

Dave Kietzmann stated that we are working on a piece to market the General Education Core Curriculum (GECC) Credential. A discussion ensued regarding including freshman and sophomores for state reimbursement.

The meeting adjourned 9:30 a.m.

Minutes recorded by Rebecca Doss