

Office of Instruction
Wednesday, January 23, 2019
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Stephanie Yates, Maggie Hoover, Stacy Ehmen, Stephane Potts, Carol Nichols, Lara Conklin, Timothy Morgan, Bob Mattson, Karla Coon, Laura Williams, Mark Barnes, Terri Cummings and Rebecca Doss

Introduction of new Members and Guests: Bob Mattson introduced and welcomed Tom Carey, Data Analyst for Institutional Effectiveness.

Dave Kietzmann welcomed and thanked everyone for attending.

Timothy Morgan reported that the state reports are submitted and that the Late Start schedule has been printed.

Lara Conklin reminded everyone that the College Catalog changes are due this Friday, January 25, 2019. She reported that the photos for the new "Why I Chose DACC" banners is scheduled for tomorrow at 11:30 a.m.

Stacy Ehmen is working on the Accuplacer scores and updating the chart. She announced that the Withdrawal Policy will be revised for the Summer/Fall schedule.

Bob Mattson shared the Career and Technical Education Follow-up survey and the Graduate Follow-up study and provided an overview. He stated that the DACC graduation rate for the past year is 40% which is in the top 20% for the nation.

Janet Ingargiola reported that she is working on the new Self Service for the Jaguar Spot and will be participating on the task force regarding IT needs. She is scheduled to attend a conference regarding audits.

Laura Hensgen reported that she is scheduled to meet with a local dentist regarding a Dental Assistant program and she met with RJ Rowland regarding starting a 2-week Welding Camp for this summer. A discussion ensued regarding College for Kids. Laura Hensgen also plans to reach out to Dean Graves and Kathy Franklin regarding summer camps.

Stephanie Yates reported that she is working with many local manufacturers to plan corporate trainings for spring.

Laura Williams reported that classes are going well and that she attended a public aid meeting. She shared information regarding how the government shutdown could affect our students through the SNAP program.

Pete Powell reported that the Schlarman Academy Drivers Education class started and that the opportunity to add more evening class is available.

Mark Barnes reported that email scams are on the rise and reminded everyone to be cautious when opening unknown emails. He stated that the Computer Networking department is making changes to notify user if an email is not from a DACC on campus email.

Maggie Hoover provided an HLC update.

Dr. Penny McConnell is working on the HLC Assurance Argument.

Terri Cummings reported that the Business & Technology Tutoring center is up and running. She is working on several events and announced that AG Day is scheduled for April 11, 2019.

The meeting adjourned 10:00 a.m.

Minutes recorded by Rebecca Doss