

Office of Instruction
Wednesday, September 5, 2018
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Kathy Sturgeon, Bob Mattson, Maggie Hoover, Lara Conklin, Stacy Ehmen, Stephane Potts, Laura Hensgen, Karla Coon, Nick Chatterton, David Harris, Timothy Morgan, Laura Williams, Carla Boyd, Terri Cummings, Mark Barnes, Dr. Penny McConnell and Rebecca Doss

Introduction of new Members and Guests: N/R

Dave welcomed everyone and thanked them for attending. He provided an update regarding the Eastern Illinois University Cohort initiative.

Dr. Penny McConnell requested approval to move forward with the process to change the POLI 270 Special Topics: International Terrorism class to an ICCB approved POLI 260 International Terrorism class. A discussion ensued regarding converting POLI 270 to an ICCB approved POLI 260 class. The request move forward with the POLI 260 class was approved unanimously by a show of hands.

Mark Barnes is currently working on adding the new DACC TV software at the Village Mall and Hoopston sites.

Terri Cummings reported that the Technology/Business Center is working with College Express on plans to host an open house for parents and students. She is working on plans for an Information Advisory Board meeting as well as an Agriculture Advisory Board meeting.

Timothy Morgan reported that the Admissions/Registration department is working with high schools on DUAL Enrollment registrations and that the College Express registrations should be completed soon. He announced that College Day will be held on September 20, 2018 in the Mary Miller gymnasium from 9:00 AM – 11:00 AM.

David Harris reported that classes are up and running at the Department of Corrections and that he has submitted a request with the Warden to convert the horticulture lab at the DOC into a science lab. He asked Dr. McConnell for assistance with creating a special topic class for the Department of Corrections.

Nick Chatterton is currently working on plans for the College Express open house and Technology Day.

Lara Conklin reported that the Marketing department is working on the Foundation Newsletter and generating some interest in late start classes.

Stacy Ehmen reported that some late start classes have increased in enrollment; however, there are still several that need filled.

Bob Mattson reported that 10th day enrollment numbers are in and show an increase in numbers for Health and Career Tech classes but show a decrease in numbers for Baccalaureate and Developmental classes.

Kathy Sturgeon provided an update regarding the Dual Enrollment pilot program at Danville High School for Fitness Center classes as well as a possible satellite Fitness Center site in Hoopston.

The meeting adjourned 9:30 a.m.

Minutes recorded by Rebecca Doss