

Office of Instruction
Wednesday, June 6, 2018
9:00 a.m.
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Maggie Hoover, Timothy Morgan, Cindy Peck, Cristin Prince, Stephane Potts, Carla Boyd, Carol Nichols, Laura Hensgen, Brian Hensgen, Stacy Ehmen, Ana Nasser, Bob Mattson, Laura Williams, Nick Chatterton, Dr. Penny McConnell, Bruce Rape and Rebecca Doss

Introduction of new Members and Guests: Dave welcomed Timothy Morgan to the Office of Instruction team.

Dave Kietzmann welcomed everyone and thanked them for attending. Dave stated that he has been very busy with interviews. He mentioned that there will be changes to the In-service format. He announced that a contract with the Danville Correctional Center is in the works.

Bruce Rape is currently busy with interviews.

Dr. Penny McConnell reached out to Bismarck and Georgetown school districts to find out how DACC can assist them with Spanish classes. She announced that an instructor for Behavioral Sciences has been hired and that the Library will move to summer hours next week which will be Monday – Thursday.

Nick Chatterton is currently working on grants and budget.

Laura Williams provided an update on the summer Middle College and Credit Recovery program.

Ana Nasser reported that the CDC is running at full capacity. She also reported that the DCFS visit went well and expects that the CDC will be licensed for another 3 years.

Bob Mattson reported that he will be starting on a long list of projects once the spring information is entered. He noted that 5 programs have been deactivated. He mentioned that an email was sent to the Higher Learning Commission asking for its interpretation of the State's new law regarding who can teach Dual Credit classes.

Stacy Ehmen shared the instructions for building a class in Colleague. She also shared information regarding the funding of Disability Services.

Brian Hensgen reported that they received word on their funding level and are expecting over 1 million dollars in funding which will allow them to serve many people. He is meeting today with DCO regarding an application for a grant. He announced that the DACC Golf outing is July 13, 2018 and that only one spot is still available.

Laura Hensgen reported that registrations are strong for the College for Kids program.

Carol Nichols shared the Business After Hours information. She reported that the Downtown Co-work space is now available and that they have their first tenant.

Carla Boyd is currently working on reimbursements and preparing for the Careers Services Workshop for the Imaging classes.

Stephane Potts reported that Dawn Nasser will be moving to Timothy's old office. She is currently working on summer projects.

Cristin Prince is currently working on revamping the Dual Credit brochures and creating a parent page for the website. She asked for ideas or suggestions for the parent page.

Cindy Peck is currently working with Timothy Morgan regarding the Registrar position.

Maggie Hoover reported that regular summer classes will be available on Blackboard this Friday and that the Online Learning Advisory meeting will be tomorrow.

The meeting adjourned 9:50 a.m.

Minutes recorded by Rebecca Doss