

Office of Instruction  
Wednesday, May 9, 2018  
9:00 a.m.  
Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Kathy Sturgeon, Maggie Hoover, Stacy Ehmen, Cristin Prince, Stephane Potts, Cindy Peck, Karla Coon, Laura Hensgen, Dr. Penny McConnell, Bruce Rape, Bob Mattson, Carla Boyd, Laura Williams, Nick Chatterton and Rebecca Doss

Introduction of new Members and Guests: N/R

Dave Kietzmann welcomed everyone and thanked them for attending. He shared the ICCB CTE News and Spotlights for May 2018.

Kathy Sturgeon reported that the SIM Open House was a success and announced the retirement of Phyllis Wille.

Maggie Hoover provided an update from the Online Advisory Committee.

Cristin Prince reported that Discover DACC Days went well.

Stephane Potts is currently working on the department budget and updating job descriptions.

Cindy Peck is currently working on Commencement preparations and announced that 268 students plan to participate in the ceremony.

Karla Coon reported that summer enrollment at Hoopeston is low and that testing for high schools have kept them busy. She stated that 4 students will graduate from the Credit Recovery program.

Laura Hensgen reported that the Summer/Fall tabloid was sent out this week. She announced that Georgetown schools received a grant that will help cover costs for Georgetown students who participate in the College for Kids program this summer.

Dr. Penny McConnell is working on the departmental budgets and has received several requests for funds.

The meeting adjourned 9:45 a.m.