

Office of Instruction

Wednesday, February 14, 2018
9:00 a.m.

Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Laura Hensgen, Carla Boyd, Stephane Potts, Lara Conklin, Stacy Ehmen, Karla Coon, Janet Ingargiola, Phillip Langley, Cindy Peck, Bob Mattson, Bruce Rape, Kathy Sturgeon, Dr. Penny McConnell and Rebecca Doss

Introduction of new Members and Guests: N/R

Dave Kietzmann welcomed everyone and reported that a Bill has been introduced to consolidate ICCB and IBHE and if it passes all Community Colleges would follow IBHE guidelines. He reported that District 118 will be voting on changes to their academic calendar this evening and expressed concern whether other high schools will follow. He mentioned that DACC will be meeting with District 118 regarding a possible pathway for an educational program.

Cindy Peck announced that the High School Articulation meeting is on February 27. She stated that Shelia Walters will need 60 copies of any handouts by Friday if to be included in the folders.

Bob shared the 10th day report for Spring and discussed a few of the increases and decreases. He reported that his office is working on several projects. He mentioned that the fall student surveys results are not completed yet.

Bruce Rape reported that the new CNC machines have been installed.

Kathy Sturgeon shared the Sonography Curriculum and requested a correction that would reduce credit hours from 13 to 8 due to required classes that are offered during summer. She stressed that there is no change to the course itself, the change is to correct the credit hours. The correction was approved by the team. Kathy shared the Fitness Center workout information. She reported that the class is currently listed as a lecture, however, she believes it should have been listed as a lab. After a discussion ensued regarding the number of workouts, Kathy will recommend the USA Health standards which is 5 work outs and resubmit it as a lab course.

Dr. Penny McConnell is working on the Summer and Fall schedules. She asked the team for approval for an African American Literature course and a Theater Practicum 148 courses. The team approved both course proposals.

Stephanie Yates is working on open enrollment trainings and filling classes. She reported that the Leadership Series began yesterday and went well. She is working on a training for ThyssenKrupp.

Laura Hensgen reported that the VITA Tax Program is keeping them busy. She reported that a Crocheting class began last night and Carol Neff is the instructor. She mentioned that she is working with Dana Wheeler to create a culinary class for college with kids.

Carla Boyd provided an update on the Data Desserts and Decisions event. She stated the event was a success and had several speakers including College Express and Community Action.

Stephane Potts suggested a friendly fundraiser Culinary War, DACC Culinary vs Parkland Culinary. She has been meeting weekly with advisors regarding the Mandatory Advising project. She has received approximately

15 emergency fund requests, most were for books. She is working on IAI reviews and should be able to submit it soon.

Lara Conklin announced two summer marketing campaigns. She reported that one will be a group campaign with several other community colleges. She reported that the other focus will be marketing to the 7-Indiana county area schools.

Stacy Ehmen announced the Pack the Place even on February 28. She mentioned that DACC Faculty and Staff will be competing against Parkland Faculty and Staff at the event.

Karla Coon reported that a CNA class will start soon and it is close to being full class. She reported on several Community Ed classes that have started. She mentioned that 7 seniors are participating in the Credit Recovery Program at Hoopston and if they all pass they will graduate this year.

Janet Ingargiola will be researching what type of financial aid students are using for books. She has received some National Financial Aid data and will be comparing to DACC Financial Aid. She would like to recommend a scholarship to be created for textbooks only.

The meeting adjourned 10:05 a.m.