

Office of Instruction

Wednesday, January 31, 2018
9:00 a.m.

Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Bruce Rape, Lisa Osborne, Phillip Langley, Mark Barnes, Nich Chatterton, Stacy Ehmen, Lara Conklin, Brian Hensgen, Bob Mattson, Stephanie Yates, Laura Williams, Laura Hensgen, Dr. Penny McConnell, Carla Boyd, Stephane Potts, Carol Nichols, Cindy Peck, Maggie Hoover, Janet Ingargiola, and Rebecca Doss

Introduction of new Members and Guests: N/R

Dave welcomed everyone and shared the Recommendations of the ICCCAO & ICCSSO on Placement Methods and Scores information. A discussion ensued regarding placement scores. Dave announced that Office of Instruction will not meet next week so members can attend the Black History Expo at Bremer.

Mark Barnes reported that the tech equipment at Village Mall is ready for use.

Nick Chatterton has been visiting high schools and preparing for Data Desserts and Decisions.

Stacy Ehmen provided an update on the statewide placement scores. She mentioned the Career Agreement and requiring permission to recruit from high schools.

Lara Conklin reported that the College catalog is ready to be published.

Brian Hensgen reported that DECO testing was wrapped up last week.

Bob Mattson reported an issue with repeat class. He has read the ICCB rules regarding Winter Term and stated we will be keeping it with the Spring term at this time. Bob announced that an HLC reviewer will visit on March 9 to review our progress of the HLC Reaccreditation.

Stephanie Yates reported on the various trainings taking place this week. She is working on setting up open enrollment trainings.

Laura Williams provided an update on the peer to peer tutor training at the prison. She reported that 23 people will receive completion certificates to begin tutoring. Laura announced that night classes will start February 18. Laura mentioned that HSE (High School Equivalency) is the new abbreviation for GED. She provided an update regarding the Hoopeston credit recovery program.

Laura Hensgen reported that the VITA tax program has started. She stated that tax appointments are scheduled on Tuesdays and Thursdays at DACC. She reported that the Chinese cooking class went very well. She mentioned that several community classes started this week.

Janet Ingargiola announced that the year round pell is back and hopes that will help boost summer enrollment. She is working on 2018/2019 financial aid.

Penny McConnell reported that it has been brought to her attention that DHS is using a weighted grade for Dual Credit English classes.

Carla Boyd provided an update on Data Desserts and Decisions. She mentioned that the DACC Culinary Arts will be providing the desserts for the event.

Stephane Potts reported that the advisors will be attending the Transfer Summit Seminar. She stated that Course Articulation requests need to be made six months in advance.

Carol Nichols mentioned that she has assisted 28 clients this month. She reported that an April newsletter will be added this year.

Cindy Peck provided an update on the DMT half price issue. She reported that students can start using the half price bus fee two weeks before classes start. She announced that the High School Articulation meeting is February 27 and several high school principals are planning to attend..

Maggie Hoover is updating the syllabi.

The meeting adjourned 10:00 a.m.